

**REGULAR MEETING OF THE  
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS  
EAGLE PEAK MONTESSORI SCHOOL  
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598  
June 16, 2020  
6:34 PM to 8:55 PM  
MINUTES**

1. **CALL TO ORDER** – Dir. Pollard called the meeting to order at 6:34 pm. Directors Buckner, Hammons, Hernandez, Katechia, Lisy-Wagner, Mahraj, Mannion, Pollard, Smith, Solis, and White were present.
2. **MISSION STATEMENT**- Dir. Pollard read the Mission Statement.
3. **PUBLIC COMMENT** – There was no comment from the public.
4. **APPROVAL OF AGENDA** – Dir. Mannion moved to approve the agenda; Dir. Katechia seconded; motion passed (7-0-0).
5. **CONSENT AGENDA**
  - a. **02-29-20 Retreat Minutes** - Dir. Mannion moved to approve the minutes with the below changes noted; Dir. Katechia seconded; motion passed (6-0-1). Dir. White abstained.
    - i. Change “a star” to “All Star”.
  - b. **05-19-20 Minutes** - Dir. Hammons moved to approve the minutes with the below changes noted; Dir. Buckner seconded; motion passed (7-0-0).
    - i. Add “based on required minutes” to the end of 6.a.ii.
6. **COMMUNICATIONS** –
  - a. **Staff Report** - Dir. Hammons reported:
    - i. **2020-2021 School Year** – Dir. Hammons presented the document “Planning Process for Returning to School 2020-2021”.
  - b. **Expansion Project** – On hold.
  - c. **Treasurer’s Report** –
    - i. **May Budget** – Erin Jordal presented the document “2019-20 Forecast – May”.
  - d. **CFEP Report** – No report.
  - e. **Other Board Communication** –
    - i. **June Board Retreat Date** – Agenda items for Board Retreat June 27<sup>th</sup>, 2020 from 10am to 3pm.
      1. Capital campaign restart
      2. Website upgrade progress
7. **ITEMS FOR BOARD CONSIDERATION**
  - a. **Updates and potential revisions to the 2020-2021 school year budget** –
    - i. Erin Jordal presented “20-21 Revised Budget”
      1. Dir. Mannion moved to approve the “20-21 Revised Budget” reflecting Possible Expense Reductions to arrive at a net loss conclusion of \$177,966 (with no changes to the previously approved

**REGULAR MEETING OF THE  
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL  
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

June 16, 2020  
6:34 PM to 8:55 PM  
**MINUTES**

2020-21 teacher salaries and 4.3% increase to non-classroom teachers); Dir. Mahraj seconded; motion passed (7-0-3). Dirs. Hammons, Buckner, and White abstained.

- b. COVID-19 Report** – Dir. Hammons moved to accept the “Eagle Peak Montessori School COVID-19 Operations Report” and approve that it be sent on to the authorizer; Dir. Lisy-Wagner seconded; motion passed (10-0-0).
  - c. Storage unit on campus for 2020-2021 school year** – Dir. Hammons moved to approve the Mobile Modular storage unit quote for the 2020-21 school year; Dir. Buckner seconded; motion passed (10-0-0).
  - d. Statement condemning violence, racism, and injustice** – Dir. Hammons moved to accept the 2020 Social Justice Statement from EPMS and CCC; Dir. Lisy-Wagner seconded; motion passed (10-0-0).
8. **ADJOURNMENT** - Dir. Katechia moved to adjourn the meeting at 8:55 pm; Dir. Lisy-Wagner seconded; motion passed (10-0-0).

NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, July 21<sup>st</sup>, 2020 at 6:30 pm.
2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Administrative Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS’s open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

I, Emily Pollard, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 07-21-20 EPMS Board Meeting.

