

**ANNUAL MEETING OF
THE EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**
EAGLE PEAK MONTESSORI SCHOOL
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598
July 1st, 2020
6:30 PM – 6:52 PM
MINUTES

1. **CALL TO ORDER** – Dir. Pollard called the meeting to order at 6:38 PM. Directors Buckner, Hernandez, Hammons, Katechia, Pollard, Solis, and White were present.
2. **MISSION STATEMENT**- Dir. Pollard read the Mission Statement.
3. **PUBLIC COMMENT** – There were no comments from the public.
4. **APPROVAL OF AGENDA** – Dir. Hammons moved to approve the agenda with the changes noted below; Dir. Pollard seconded; motion passed (7-0-0).
 - a. Change the date for the next meeting in the footnote to July 21st, 2020.
5. **ITEMS FOR BOARD CONSIDERATION**
 - a. **Officer Elections** –
 - i. Dir. Katechia nominated Dir. Smith as Treasurer of the EPMS Board; Dir. Hammons seconded; motion passed (7-0-0). Dir. Smith had previously accepted the nomination.
 - ii. Dir. Katechia nominated Dir. Pollard as Secretary of the EPMS Board; Dir. White seconded; motion passed (6-0-1). Dir. Pollard abstained. Dir. Pollard accepted the nomination.
 - iii. Dir. Katechia nominated Dir. Hernandez as Vice President of the EPMS Board; Dir. Buckner seconded; motion passed (6-0-1). Dir. Hernandez abstained. Dir. Hernandez accepted the nomination.
 - iv. Dir. Pollard nominated Dir. Katechia as President of the EPMS Board; Dir. Buckner seconded; motion passed (6-0-1). Dir. Katechia abstained. Dir. Katechia accepted the nomination.
 - b. **Dates for the regular meetings during the 2020-2021 school year** – Dir. Hammons moved to continue holding the EPMS Board meetings on each third Tuesday of every month at 6:30 pm for the 2020-2021 school year; Dir. Pollard seconded; motion passed (7-0-0).
6. **ADJOURNMENT** - Dir. Katechia moved to adjourn the meeting at 6:52 pm; Dir. Hammons seconded; motion passed (7-0-0).

NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, July 21st, 2020 at 6:30 pm.
2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Administrative Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in

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EPMS's open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

I, Emily Pollard, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 07-21-20 EPMS Board Meeting.

A rectangular box containing a handwritten signature in black ink. The signature is cursive and reads "Emily Pollard".