

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**
EAGLE PEAK MONTESSORI SCHOOL
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598
August 25th, 2020
6:32 pm - 8:09 pm
MINUTES

1. **CALL TO ORDER** – Dir. Pollard called the meeting to order at 6:32 pm. Directors Buckner, Hammons, Hernandez, Katechia, Mannion, Pollard, Segrove, Smith, Solis, and White were present.
2. **MISSION STATEMENT**- Dir. Pollard read the Mission Statement.
3. **PUBLIC COMMENT** – There was no comment from the public.
4. **APPROVAL OF AGENDA** – Dir. Katechia moved to approve the agenda; Dir. Segrove seconded; motion passed (10-0-0).
5. **ITEMS FOR BOARD CONSIDERATION**
 - a. **Annual Budget and Potential Expenditures for the 2020-2021 school year** – Erin Jordahl presented the budget “EPMS 20-21 Forecast July.”
 - i. The increase in revenue resulted from the following sources:
 1. ~\$27K – Revision of LCFF and EPA funds due to funding not being cut.
 2. ~\$18K – Revision of CA Lottery due to new projections.
 3. ~\$104K – Learning Loss Mitigation Fund from federal government. This fund can be applied to distance learning costs.
 4. ~\$349K – PPP Loan is fully anticipated to be forgiven.
 - ii. The decrease in revenue resulted from the following sources:
 1. ~\$75K – Teacher salaries and benefits.
 2. ~\$19K – Books and supply costs (Chromebooks, and additional supplies).
 3. ~\$24K – Operating expenses.
 - iii. Dir. Mannion moved to approve a summer stipend for the EPMS teachers who volunteered to create a distance-learning program over the summer (based on a scale from \$250 to \$1,000 with the amount to be determined by how much time was volunteered) with a total amount of \$15,582; Dir. Solis seconded; motion passed (8-0-2). Dirs. Buckner and White abstained.
 - b. **MOU with CFEP** – The board reviewed the document “Approved CFEP MOU.FS Edits_03.05.2020 Tinas Comments July 14 2020_FS urther notes.08.15.2020.”
 - i. The board took no action.
6. **ADJOURNMENT** - Dir. Katechia moved to adjourn the meeting at 8:09 pm; Dir. Buckner seconded; motion passed (10-0-0).

NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, September 15th, 2020 at 6:30 pm.

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2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Administrative Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS's open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

I, Emily Pollard, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 09-15-20 EPMS Board Meeting.

A rectangular box containing a handwritten signature in black ink. The signature is written in a cursive style and reads "Emily Pollard".