

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**
EAGLE PEAK MONTESSORI SCHOOL
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598
January 19th, 2021
6:30 pm – 7:20 pm
MINUTES

1. **CALL TO ORDER** – Dir. Katechia called the meeting to order at 6:30 pm. Directors Buckner, Hammons, Hernandez, Katechia, Lisy-Wagner, Mannion, Pollard, Segrove, Solis, Smith, and White were present.
2. **MISSION STATEMENT**- Dir. Mannion read the Mission Statement.
3. **PUBLIC COMMENT** – Tamar Helman addressed the board.
4. **APPROVAL OF AGENDA** – Dir. Hammons moved to approve the agenda; Dir. Lisy-Wagner seconded; motion passed (11-0-0).
5. **CONSENT AGENDA**
 - a. 12-15-20 Regular Meeting minutes - Dir. Segrove moved to approve the minutes; Dir. Buckner seconded; motion passed (11-0-0).
6. **COMMUNICATIONS**
 - a. Staff Report – Dirs. Hammons, Buckner, and White reported.
 - b. Expansion Project – On hold.
 - c. Treasurer’s Report – Erin Jordahl presented the document “Eagle Peak Montessori 2020-21 Forecast – 12/31/2020”.
 - d. CFEP Report – Dir. Segrove reported.
 - e. Other Board Communications
 - i. Potential covid policies
7. **ITEMS FOR BOARD CONSIDERATION**
 - a. Annual Audit – Dir. Katechia moved to accept the “Annual Audit” and “Management Representation Letter”; Dir. Smith seconded; motion passed (11-0-0).
 - b. Temporary covid related sick leave policy – The board took no action.
8. **ADJOURNMENT** - Dir. Katechia moved to adjourn the meeting at 7:20 pm; Dir. Segrove seconded; motion passed (11-0-0).

NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, February 16th, 2021 at 6:30 pm.
2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Administrative Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS’s open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours

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or more prior to the disability accommodations being needed in order to participate in the meeting.

I, Emily Pollard, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 02-16-21 EPMS Board Meeting.

A rectangular box containing a handwritten signature in black ink. The signature is cursive and reads "Emily Pollard".