

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

March 16th, 2021

6:33 pm – 8:03 pm

MINUTES

1. **CALL TO ORDER** – Dir. Pollard called the meeting to order at 6:33 pm. Directors Buckner, Hammons, Katechia, Mannion, Pollard, Segrove, Smith, Solis, and White were present.
2. **MISSION STATEMENT**- Dir. Mannion read the Mission Statement.
3. **PUBLIC COMMENT** –Tamar Helman addressed the board.
4. **APPROVAL OF AGENDA** – Dir. Hammons moved to approve the agenda with the addition of Dir. White to the “Call to Order”, change EPMS covin to covid; Dir. Segrove seconded; motion passed (9-0-0).
5. **CONSENT AGENDA**
 - a. 02-16-21 Regular Meeting minutes – Change “Shwarz” to “Schwartz” under Public Comment. Dir. Katechia moved to approve the minutes; Dir. Hammons seconded; motion passed (8-0-1). Dir. White abstained.
 - b. 03-11-21 Special Meeting minutes - Change “de assis” to “De Assis” under Public Comment. Dir. Segrove moved to approve the minutes; Dir. White seconded; motion passed (9-0-0).
6. **COMMUNICATIONS**
 - a. Staff Report – Dirs. Hammons, Buckner, and White reported.
 - b. Expansion Project – On hold.
 - c. Treasurer’s Report – Erin Jordahl presented the document “Eagle Peak Montessori 2020-21 Forecast – 12/31/2020”.
 - d. CFEP Report – Dir. Segrove reported.
 - e. Other Board Communications
7. **ITEMS FOR BOARD CONSIDERATION**
 - a. Covid-19 Employee Leave Policy – Dir. Katechia moved to accept the “Covid-19 Employee Leave policy”; Dir. Smith seconded; motion passed (6-0-0). Dirs. Hammons, Buckner, and White were not present.
 - b. Stipend for teachers in on-campus instruction - Dir. Smith moved to approve items 1, 2, and 3 of the document “Potential New Salary Costs for Reopening”; Dir. Segrove seconded; motion passed (6-0-0). Dirs. Hammons, Buckner, and White were not present.
 - c. 2021-2022 Salary Schedule for Teachers – Dir. Katechia moved to accept the “2021-2022 Salary Schedule for Teachers”; Dir. Smith seconded; motion passed (6-0-0). Dirs. Hammons, Buckner, and White were not present.

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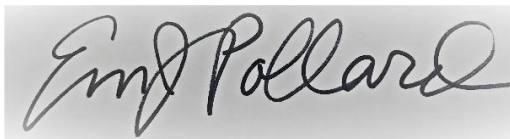
MINUTES

- d. Non-teaching staff annual increase - Dir. Mannion moved to approve an 8.37% annual increase for non-teaching staff; Dir. Katechia seconded; motion passed (6-0-0). Dirs. Hammons, Buckner, and White were not present.
8. **ADJOURNMENT** - Dir. Katechia moved to adjourn the meeting at 8:03 pm; Dir. White seconded; motion passed (9-0-0).

NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, April 20th, 2021 at 6:30 pm.
2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Administrative Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS's open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

I, Emily Pollard, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 04-20-21 EPMS Board Meeting.

A rectangular box containing a handwritten signature in black ink. The signature is cursive and reads "Emily Pollard".