

**REGULAR MEETING OF THE  
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL  
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

November 17<sup>th</sup>, 2020

6:31 pm – 7:30 pm

**MINUTES**

1. **CALL TO ORDER** – Dir. Katechia called the meeting to order at 6:31 pm. Directors Buckner, Hammons, Hernandez, Katechia, Lisy-Wagner, Mannion, Pollard, Solis, Smith, White were present.
2. **MISSION STATEMENT**- Dir. Hammons read the Mission Statement.
3. **PUBLIC COMMENT** – Tamar Helman spoke in favor of opening the school. Samantha Trimble spoke in support of the Board’s decision to stay distance learning.
4. **APPROVAL OF AGENDA** – Dir. Katechia moved to approve the agenda; Dir. Buckner seconded; motion passed (10-0-0).
5. **CONSENT AGENDA**
  - a. 10-20-20 Regular Meeting minutes - Dir. Katechia moved to approve the minutes; Dir. Mannion seconded; motion passed (8-0-2). Dirs. Lisy-Wagner and White abstained.
6. **COMMUNICATIONS**
  - a. Staff Report
    - i. Path to the Peak – Parent Survey - Dir. Hammons reported the results of the “Path to the Peak – Parent Survey” document.
  - b. Expansion Project – On hold.
  - c. Treasurer’s Report – Erin Jordahl presented the document “Eagle Peak Montessori 2020-21 Forecast – 10/31/2020”.
  - d. CFEP Report – Dir. Katechia reported.
  - e. Other Board Communications – Dir. Hammons held the 1<sup>st</sup> distance Prospective Parent meeting.
7. **ITEMS FOR BOARD CONSIDERATION**
  - a. Staff Holiday Celebration – Dir. Lisy-Wagner moved to instruct CFEP to fund the EPMS 2020 holiday staff celebration for an amount not to exceed \$2,000; Dir. Hernandez seconded; (7-0-3). Dirs. Hammons, White, and Buckner abstained.
  - b. Board Retreat – Dir. Hammons and Dir. Pollard will work on a Doodle Poll for dates.
8. **ADJOURNMENT** - Dir. Katechia moved to adjourn the meeting at 7:30 pm; Dir. Buckner seconded; motion passed (10-0-0).

NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, December 15<sup>th</sup>, 2020 at 6:30 pm.

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2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Administrative Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS's open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

I, Emily Pollard, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 12-15-20 EPMS Board Meeting.

A rectangular box containing a handwritten signature in black ink. The signature is written in a cursive style and reads "Emily Pollard".