

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

November 16, 2021

6:30 – 10:00pm

MINUTES

1. **CALL TO ORDER** – Dir. Katechia called the meeting to order at 6:32 pm. Directors Buckner, Desautel, Hammons, Hernandez, Ichiroku, Katechia, Liskin, Lisy-Wagner (joined at 6:45pm), Mannion, Solis, Smith, and White were present.
2. **MISSION STATEMENT** - Dir. Mannion read the Mission Statement.
3. **PUBLIC COMMENT** – Two students referenced the 100 student signatures they had collected expressing their dissatisfaction with the dress code as written. They asked to be recognized as a committee and bring their proposed changes to the dress code as an agenda item to the next board meeting. A parent expressed concerns about finding the links for active meetings, both CFEP and Board.
4. **APPROVAL OF AGENDA** - Dir. Katechia moved to approve the agenda; Dir. Mannion seconded; motion passed (11-0-0).
5. **CONSENT AGENDA** - Dir. Katechia moved to approve the Regular Meeting minutes from October 19 21, 2021; Dir. Mannion seconded; motion passed (11-0-0).
6. **COMMUNICATIONS**
 - a. Staff Report - Dir Hammons reported on the efforts to maintain campus traditions while supporting health and safety; the upper El science fair will be conducted between students on campus this year without off-campus visitors. The Wed gathering and preparation of Stone Soup is happening within individual student lunch/classroom groups. Dir Buckner reported that lower El classrooms are focusing on gratitude. Dir. White shared the upper El science fair is happening tomorrow, the culmination of several weeks work. Virtual field trips are planned, including the week after Thanksgiving to Black Diamond mines.
 - b. Expansion Project - Dir. Katechia reported the plan to discuss this topic at the Board Winter retreat.
 - c. Treasurer’s Report - Dir. Ichiroku presented the “2021-2022 October Forecast” document. Dir. Ichiroku reported new information for the “Add potential revenue” section that part of the ELO grant revenue will be recognized this year and not all in the prior year as previously understood. The new Educators Effectiveness Grant revenue value will be spent down over the next four years as described in Items for Consideration “The board will consider the matter of Educator Effectiveness Funding 2021-2026” below. No action taken.
 - d. CFEP Report - Dir. Desautel reported approximately \$470K in accounts, fairly close to flat compared to last month. Expecting push towards end of year for tax. Planned fundraising activities includes 1-2 dine and donate’s per month. See’s Candies sales weblink is running through mid Dec. Eagle Peak branded merchandise has reached approximately \$1,200 in sales. No action taken.
 - e. Other Board Communications
 - i. Winter Board Retreat - Dir. Hammons reported will be sending out doodle poll for dates.

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- ii. Dir. Hammons, Ichiroku, Mannion, Buckner and Hernandez expressed the importance of recognizing the value of Public Comment comments. The board acknowledged that the matter of dress code is an Administrative matter beyond the purview of the Board of Directors. Dir. Hammons reported that she is engaged in active conversations with the student representatives who spoke, and the dress code language is being updated to remove the word “distraction”. The board will compose an email to the students expressing our gratitude for their Public Comment. Dir. Hammons reported that for matters arising in Public Comment that are directly under her administrative authority, and outside the purview of the Board of Directors, she responds directly to the parties involved and will do so again regarding the comments regarding access to CFEP and Board meeting notifications and access.

7. ITEMS FOR CONSIDERATION

- a. The board will consider the matter of Educator Effectiveness Funding 2021-2026 - Dir. Hammons reported this grant is not to be confused with Educators Effectiveness grant. These funds will be spent over four years. Dir. Hammons presented the current spend plan document, “Educator Effectiveness Funding Grant 2021-2026” to the board. This grant includes both classified and credentialed teacher training and can be used to increase diversity of faculty staff. Dir Hammons reported Equity Training will start this year. Dir. Hammons also proposed an outreach program to recruit student teachers of color interested in becoming Montessori teachers.
- b. The board will consider the matter of Staff Celebration - Dir. Hammons reported the majority of polled staff would be comfortable with an outdoor venue for a staff celebration this year and reported we have a total of 35 staff. Dir. Lisy-Wagner moved to instruct CFEP to allocate budget for the 2021 Staff Celebration not to exceed \$3000; Dir. Desautel seconded; motion passed (9-0-3, Dir. White, Hammons, and Buckner abstained).
- c. The board will consider the matter of the Circumstance of Emergency & Continuance of AB 361 Exemptions - Dir. Katechia motioned that the EPMS board host the Dec 14th meeting virtually after considering, 1) state of emergency and 2) the continued recommendation of state/local officials to recommend social distancing which impacts the ability of board members and the public to meet safely. Dir. Lisy-Wagner seconded. Motion passed (12-0-0).

- 8. ADJOURNMENT** Dir. Katechia moved to adjourn the meeting at 7:17 pm. Dir. Hammons seconded. Motion passed (12-0-0).

NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, December 14 , 2021 at 6:30 pm.
2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Executive Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS’s open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

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I, Rachel Smith, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 12-14-21 EPMS Board Meeting.



Rachel Smith
Secretary EPMS Board of Directors