

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

December 14, 2021

6:30 – 7:03pm

MINUTES

1. **CALL TO ORDER** – Dir. Katechia called the meeting to order at 6:31 pm. Directors Buckner, Desautel (joined 6:39 pm), Hammons, Hernandez, Ichiroku, Katechia, Lisy-Wagner (joined 6:37 pm), Mannion, Smith, and White (joined 6:34 pm) were present.
2. **MISSION STATEMENT** - Dir. Mannion read the Mission Statement.
3. **PUBLIC COMMENT** – A parent suggested the school consider in investing and providing families with at home RAPID COVID testing supplies.
4. **APPROVAL OF AGENDA** - Dir. Katechia moved to approve the agenda; Dir. Mannion seconded; motion passed (8-0-0).
5. **CONSENT AGENDA** - Dir. Katechia moved to approve the Regular Meeting minutes from the November 16, 2021 meeting; Dir. Buckner seconded; motion passed (8-0-0).
6. **COMMUNICATIONS**
 - a. Staff Report
 - i. Draft Annual Report. Dir. Hammons shared the draft documents for the prior two annual reports, “Draft Annual Report 2019-2020” and “Draft Annual Report 2020-2021”. Dir. Buckner reported back positive feedback from the staff holiday event and together with Dir. White staff status reports. Dir Hammons reported that Independent Studies are going well and the school had it’s 3rd positive COVID case from a total of 17 school weeks - protocols including the lunch table student signups have minimized the numbers of students required to home quarantine due to potential school exposure. Dir. Hammons reminded the board that Eagle Peak requires the stringent PCR COVID tests rather than the “at home” rapid tests that have recently been donated to the district free of charge.
 - b. Expansion Project - Dir. Katechia reported this topic will be discussed at the Board winter retreat.
 - c. Treasurer’s Report - Was not reported this meeting due to a delay in financial reporting from the district. Will report out in Jan.
 - d. CFEP Report - Dir. Desautel reported that Giving Tuesday, promoted by school admin emails, brought in approximately \$7K total funding including corporate matching. The Auction replacement event will be bingo/silent auction/raffle night event to be held outdoors in Shadelands in Apr 2022. Dir. Desautel reported recent communications he has had with the charter school facilities program regarding potential school expansion project funding not related to SB740. Suggested additional followup discussion may be warranted as Expansion project discussions continue.
 - e. Other Board Communications
 - i. Report out on CSDC Conference. Dir. Hammons, Ichiroku and Hernandez reported on their conference experience.

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

December 14, 2021

6:30 – 7:03pm

MINUTES

7. ITEMS FOR CONSIDERATION

- a. The board will consider the matter of Educator Effectiveness Funding 2021-2026 - Dir Mannion motioned to accept the Educator Effectiveness Funding plan as presented at the prior Nov meeting. Dir. Buckner second. Motion passed (10-0-0)
- b. The board will consider the matter of EPA Funding - Dir Hammons motioned that the EPA funding for the 2021-2022 school year be used to fund certificated teachers salaries and related payroll taxes and benefits. Dir. Wagner seconded. Motion passed (7-0-3) Dir. White, Buckner and Hammons abstained.
- c. The board will consider the matter of the Annual Audit for 2020-2022 - Dir Hammons reported that the audit documents will be sent back to the school for review in Jan 2022.
- d. The board will consider the matter of the January meeting location - Dir. Hammons motioned to hold a virtual Special Meeting of the Board on Jan 4th 2022 at 6:30 pm to discuss the location of the Jan 18th Regular Board meeting after considering, 1) state of emergency and 2) the continued recommendation of state/local officials to recommend social distancing which impacts the ability of board members and the public to meet safely. Dir. Buckner seconded. Motion passed (10-0-0).

8. ADJOURNMENT - Dir. Katechia moved to adjourn the meeting at 7:03 pm. Dir. Mannion seconded. Motion passed (10-0-0).

NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, January 18, 2022 at 6:30 pm.
2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Executive Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS's open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

I, Rachel Smith, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 01-18-22 EPMS Board Meeting.



Rachel Smith
Secretary EPMS Board of Directors