

**REGULAR MEETING OF THE  
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF  
DIRECTORS Feb 15, 2022  
6:33pm -7:10pm  
MINUTES**

1. **CALL TO ORDER – 6:33 PM** Directors Desautel, Hammons, Hernandez, Ichiroku, Katechia, Liskin, Lisy-Wagner, Mannion, Solis, Smith, and White were present.
2. **MISSION STATEMENT-** Dir. Lisy-Wagner read the mission statement.
3. **PUBLIC COMMENT** M Rogoff addressed the board regarding a special consideration outside of the lottery for students wishing to return to EPMS after a departure to pursue remote learning.
4. **APPROVAL OF AGENDA-** Dir. Mannion moved to approve the agenda; Dir. Lisy-Wagner seconded; motion passed (11-0-0).
5. **CONSENT AGENDA**
  - a. January 18, 2022 Regular Meeting minutes. Dir Katechia moved to approve the Jan 18 2022 Regular Meeting Minutes. Dir. Mannion seconded. Motion passed (11-0-0).
  - b. January 29, 2022 Special Meeting minutes. Dir Katechia moved to approve the Jan 29 2022 Special Meeting Minutes. Dir. DeSautel seconded. Motion passed (10-0-1). Dir. White abstained.
6. **COMMUNICATIONS**
  - a. Staff Report - Dir. Hammons and Dir. White reported out. No action taken.
  - b. Expansion Project. Dir. Katechia reported to the board to expect additional updates in March. Dir. Hammons reported she has spoken with the architect Niccolo who remains willing to continue working with EPMS and that EPMS social media activities are expected to launch March 1st. No action taken.
  - c. Treasurer’s Report. Dir. Ichiroku reported out on the 2021-2021 revised Jan forecast document and the Auditors Letter to the Board. No action taken.
  - d. CFEP Report. Dir. DeSautel reported on CFEP financial status and the Jan Forecast and Profit Loss statements. Dir. DeSautel notified the Board a CRM vendor for CFEP has been approved vendor. No action taken.
  - e. Other Board Communications
    - i. Form 700-reminder place holder. Dir. Hammons reminded the Board that the due date for Form 700 is April 1st.
7. **ITEMS FOR CONSIDERATION**
  - a. The board will consider the matter of the Academic Calendar for 2022-2023. Dir Mannion moved to approve the 2022-2023 Academic School Calendar. Dir. Liskin seconded. Motion passed (11-0-0).
  - b. The board will consider the matter of the Comprehensive School Safety Plan. Dir. Lisy-Wagner motioned to approve the Comprehensive School Safety Plan, Dir. Mannion seconded. Motion passed (11-0-0).
  - c. The board will consider the matter of the update on the Annual Update and Budget Overview.
    - i. Local Control Accountability Plan Supplement. Dir. Hammons reported out on the Local Control Accountability Plan Supplement document noting it is an update to the Annual Update Report that will updated later this year. No action was required or taken.
    - ii. All available mid-year outcome data related to metrics identified in the 2021–22 LCAP. Dir Hammons presented EPMS planned LCAP and projected expenditure as documented in “Mid Year - Expenditure Tables”. No action was required or taken.
    - iii. Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP. Dir. Hammons reported out details of the LCAP “Update on Goals and Actions” document. No action was required or taken.

- d. The board will consider the matter of the March meeting location. Dir. Ichiroku motioned to hold EPMS board Meetings through Mar 15th 2022 in Virtual Format after considering, 1) state of emergency and 2) the continued recommendation of state/local officials to recommend social distancing which impacts the ability of board members and the public to meet safely. Dir. Hernandez seconded. Motion passed (11-0-0).

**8. ADJOURNMENT** Dir. Katechia moved to adjourn the meeting at 7:10 pm. Dir. Lisy-Wagner seconded. Motion passed (11-0-0).

#### NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, March 15, 2022 at 6:30 pm.
2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Executive Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS's open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.



Rachel Smith  
Secretary EPMS Board of Directors

I, Rachel Smith, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 03-07-22 EPMS Board Meeting.