

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

January 18, 2022

6:32pm -7:01pm

MINUTES

1. **CALL TO ORDER – 6:32 PM** (Directors Buckner, Desautel, Hammons, Hernandez (joined 6:35 pm), Ichiroku, Katechia, Liskin, Lisy-Wagner (joined 6:42 pm), Mannion, Solis, Smith, and White (joined 6:36 pm))
2. **MISSION STATEMENT-** Dir. Hammons read the mission statement.
3. **PUBLIC COMMENT** - A member of the public requested a review of the EPMS COVID policies.
4. **APPROVAL OF AGENDA** Dir. Katechia moved to approve the agenda; Dir. Mannion seconded; motion passed (11-0-0)
5. **CONSENT AGENDA**
 - a. December 14,2021 Board Meeting minutes - Dir. Katechia moved to approve the Regular Meeting minutes from the Dec 14, 2021 meeting; Dir. Buckner seconded; motion passed (9-0-2, Dir. Solis and Liskin abstained).
 - b. January 4, 2022 Special Meeting agenda - No action taken (required agenda meeting name update included as part of consent agenda item C below - Jan 4 2022 Special Meeting minutes approval).
 - c. January 4, 2022 Special Meeting minutes Dir. Mannion moved to approve the Special Meeting minutes from the Jan 4, 2022 meeting; Dir. Buckner seconded; motion passed (9-0-2, Dir. Ichiroku and Desautel abstained).
6. **COMMUNICATIONS**
 - a. Staff Report - Dir Hammons reported on the dramatic increase on COVID rates relative to the same time last year and the expected launch of a Elementary 6-12 AMS MACTE teacher education program starting this summer for a cohort of 8 teacher trainees. Dir Buckner and Dir White reported out the staff update including comments on testing and report cards, the success of virtual field trips in upper el, and the positive impact of in-classroom social and emotional learning conducted with Miss Crystal.
 - b. Expansion Project - Dir Katechia reported that this topic will be discussed at a future meeting.
 - c. Treasurer’s Report - Dir Ichiroku reported out on the” 21-22 Forecast-Dec” document. Dir Ichiroku noted that the revenue recognition issue with the district that prevented reporting out last month has been resolved and updated financial information is included in the current month report.
 - d. CFEP Report - Dir Desautel reported out on the CFEP balance sheet and P&L for Dec and upcoming fundraising events.
 - e. Other Board Communications
 - i. Form 700. - Dir Katechia informed the board that form 700 is due in April.
7. **ITEMS FOR CONSIDERATION**
 - a. The board will consider the matter of the Annual Audit. Dir Ichiroku motioned to accept the Eagle Peak Montessori Audit Report 2021. Dir Lisy-Wagner seconded. Motion passed (12-0-0).
 - b. The board will consider the matter of the School Accountability Report Card. Dir. Hammons reported that CDE has informed her that remaining missing state level data and the facility report will be added after the board approval due to it’s expected delay beyond the Feb 1st deadline for board approval. Dir Hammons informed the board that CAASPP testing was cancelled in the 19-20 year, for the 20-21 year schools were

given the option to either use CAASPP or local testing and EPMS chose to use the approved Renaissance local testing option. Dir Hammons noted that annual CAASPP will be completed this 21-22 year. Dir Hammons noted that anywhere in the 2020-2021 report card where subgroups were small enough that students were potentially identifiable, those fields were left blank. Dir Lisy-Wagner moved to approve the School Accountability Report Card for 2020-2021. Dir Hernandez seconded. Motion passed 12-0-0.

c. The board will consider the matter of the February regular meeting location - Dir. Katechia motioned to hold the Feb 15 Regular Meeting of the EPMS board in Virtual Format after considering, 1) state of emergency and 2) the continued recommendation of state/local officials to recommend social distancing which impacts the ability of board members and the public to meet safely. Dir. Liskin seconded. Motion passed (12-0-0).

8. ADJOURNMENT Dir. Katechia moved to adjourn the meeting at 7:01 pm. Dir. Hernandez seconded. Motion passed (12-0-0).

NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, February 15, 2022 at 6:30 pm.
2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Executive Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS's open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

I, Rachel Smith, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 02-15-22 EPMS Board Meeting.



Rachel Smith
Secretary EPMS Board of Directors