

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

July 19, 2022
6:31pm - 7:35 pm
MINUTES

Join Zoom Meeting <https://us02web.zoom.us/j/89650734326>

CALL TO ORDER – 6:30PM Directors Desautels, Hammons, Hernandez, Ichiroku, Liskin (joined 6:33pm), Lisy-Wagner (joined 6:35 pm), Mannion (left meeting 6:43 pm), Smith, and Womble.

1. **MISSION STATEMENT-** Dir. Hernandez read the mission statement.
2. **PUBLIC COMMENT** - one member of the public addressed the board requesting feedback on their questions regarding COVID protocols for the coming school year to inform their family planning.
3. **APPROVAL OF AGENDA** Dir. Hammons moved to approve the agenda with the suggested correction to the current directors name list; Dir. Smith seconded; motion passed (9-0-0).

4. CONSENT AGENDA

Items listed under the consent agenda are considered routine and will be approved/adopted by a single motion. It is expected that board members have reviewed these agenda items prior to meeting. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the board and acted upon separately.

- a. June 2, 2022 Special Meeting Minutes - Dir. Hammons moved to approve the Jun 2, 2022 Special Meeting minutes; Dir. Hernandez seconded; motion passed (8-0-1). Dir. Womble abstained.
- b. June 21, 2022 Regular Meeting Minutes - Dir. Hernandez moved to approve the Jun 21, 2022 Regular Meeting minutes; Dir. Mannion seconded; motion passed (7-0-2). Dirs. Liskin and Womble abstained.
- c. June 30, 2022 Emergency Meeting Minutes - Dir. Mannion moved to approve the Jun 30, 2022 Emergency Meeting minutes; Dir. Ichiroku seconded; motion passed (8-0-1). Dir. Desautels abstained.

5. COMMUNICATIONS

- a. Administrative Update
 - i. Universal Meals - Dir. Hammons reported that an evaluation has been formally requested to determine next steps for working with the MDUSD to satisfy the requirements for the CA mandated program for universal meals. Dir. Hammons reminded the board that while MDUSD is eligible for reimbursement for meal program costs through the free and reduced lunch program, EPMS is not.
 - b. CFEP Update. Dir Desautels reported that CFEP is working through a switch in their payment interface to allow integration with the newly purchased CRM system. Further planning has been postponed until there is clarity around COVID protocols for fall that may impact fundraising event planning.
- c. Other Board Communications -
 - i. CSDC Conference in November - Dir. Hammons reported that the two day CSDC conference will be held in Sacramento this year, Nov 13th-15th and requested board members who wish to attend to contact her directly for next steps for registration.
 - ii. Embracing Equity - Dir. Hammons informed the board that the Embracing Equity program will have representatives from all EPMS leadership groups including PTLG, EPMS board and CFEP and will be able to include parents as well in the online program. Start date will be sometime in Oct via zoom, precise dates to be determined.

6. ITEMS FOR CONSIDERATION

- a. The board will consider the matter of the 2022-2023 Covid Protocols. - Dir. Hammons presented the “COVID protocol update” document, a document that includes discussion outputs from the EPMS COVID protocol advisory workgroup, current county health guidelines effective 1 July, and EPMS protocols from prior school year. The EPMS COVID advisory workgroup consists of two teaching staff (upper and lower elementary), a parent who works with Public Health, a parent who is a doctor with Contra Costa County and works with COVID patients, and a board member who is a nurse practitioner in private practice. Dir. Hammons informed the board that the next meeting of the County Public Health is scheduled for July 28th

where additional updates regarding recommendations for COVID health and safety are expected. The board will meet again after this July 28th meeting to discuss any new information arising that may impact EPMS protocols for the coming school year.

b. The board will consider the matter of the August Board Meeting and Back to School Orientation.- Dir. Hammons informed the board that orientation will occur in person again this year in a format similar to pre-COVID years where we utilize the Northgate auditorium and meet in person. The date

for

orientation is 15th-16th July. The board will conduct a doodle poll to determine a new date for the

next

EPMS Board meeting that does not conflict with the school orientation and maximizes time for parent planning prior to school year start after the county health Jul 28th update meeting. Dir. Ichiroku motioned to hold August 2022 EPMS board Meeting(s) prior to Aug 19th in Virtual Format after considering, 1) the ongoing state of emergency and 2) the continued recommendation of state/local officials to recommend social distancing which impacts the ability of board members and the public

to

meet safely. Dir. Hernandez seconded. Motion passed (8-0-0).

7. ADJOURNMENT Dir. Hernandez moved to adjourn the meeting at 7:35 pm. Dir. Hammons seconded. Motion passed (8-0-0).

NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, August 16, 2022 at 6:30 pm.
2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Executive Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS's open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

Certification of Posting

I, Michelle Hammons, Member of the EPMS Board of Directors, hereby certify that this agenda was posted by July 15, 2022 at 2:30pm.

I, Rachel Smith, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 07-31-22 EPMS Board Meeting.



Rachel Smith
Secretary EPMS Board of Directors