

REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS
OCTOBER 18, 2022
6:31 pm-7:27 pm
MINUTES

Join Zoom Meeting <https://us02web.zoom.us/j/89650734326>

CALL TO ORDER – 6:31 PM Directors Buckner, Desautels, Hammons, Hernandez, Ichiroku, Liskin, Lisy-Wagner, Mannion, Smith, and Womble were present.

1. MISSION STATEMENT- Dir Hernandez read the Mission Statement.
2. PUBLIC COMMENT - One member of the public addressed the board regarding concerns about the impact of the recent litigation to school budget and CFEP planning.
3. APPROVAL OF AGENDA Dir Hernandez moved to approve the agenda; Dir. Buckner seconded; motion passed (10-0-0).
4. CONSENT AGENDA
Items listed under the consent agenda are considered routine and will be approved/adopted by a single motion. It is expected that board members have reviewed these agenda items prior to meeting. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the board and acted upon separately.
 - a. 9/20/22 Regular Meeting Minutes - Dir. Hernandez moved to approve the 9/20/22 Regular Meeting Minutes. Dir Desautel seconded. Motion passed (9-0-1). Dir. Lisy-Wagner abstained.
 - b. 9/20/22 Special – Closed Meeting Minutes - Dir. Hammons moved to approve the 9/20/22 Special – Closed Meeting Minutes. Dir Buckner seconded. Motion passed (10-0-0).
 - c. 9/25/22 Special – Closed Meeting Minutes - Dir. Hernandez moved to approve the 9/25/22 Special – Closed Meeting Minutes. Dir Womble seconded. Motion passed (10-0-0).
 - d. 9/26/22 Special – Closed Meeting Minutes - Dir. Hernandez moved to approve the 9/26/22 Special – Closed Meeting Minutes. Dir Hammons seconded. Motion passed (9-0-1). Dir. Liskin abstained.
 - e. 10/7/22 Special – Closed Meeting Minutes - Dir. Hammons moved to approve the 10/7/22 Special – Closed Meeting Minutes. Dir Mannion seconded. Motion passed (8-0-2). Dir. Liskin and Buckner abstained.
5. COMMUNICATIONS
 - a. Staff Update - Dir. Hammons reported that the litigation against the school is expected to have a significant negative impact on the schools liability insurance and will also need to be reported as part of the school audit. Dir. Hammons commented on the anticipation for the return of popular in person campus community events including the Science Fair and International Day. Dir. Buckner reported on the positive experience of the ongoing in-person parent observations, a first time in the classroom for the majority of our Lower El parents.
 - b. Treasurer’s Update - Dir. Ichiroku reported that compared to the August budget revision, there is a positive ~100K budget impact from the Sep funding release forecast as reported in the “EPMS 2022-23 Financial Forecast as of Sept. 2022” document. It was noted that while the complete funding revenue will be recognized this year, the school has multiple years to make expenditures; this should be recognized as we review following year’s budgets.
 - c. CFEP Update - Dir. DeSautels reported that 8% of families have participated in the Annual Giving Campaign so far this year, and have donated or pledged approximately \$48,000 so far. No CFEP financials were presented at this meeting (an issue with the donor management software prevented Dir. Desautel from forwarding reports to the CFEP bookkeeper in time to have financials ready to share). Dir. Desautel reported that CFEP’s bank balance stands at approximately \$477K dollars.
 - d. Other Board Communications - No other board communications

6. **ITEMS FOR CONSIDERATION**

a. Determination of Virtual Meeting (State of Emergency, Health and Safety of Attendees) - Dir. Mannion moved to make an initial determination that the board is to hold a virtual meeting as a result of the pandemic state of emergency presenting risks to the health and safety of attendees. Dir. Hammons seconded. Motion passed (9-0-0).

b. Circumstances of Emergency and Continuance of AB 361 Exemptions. - Dir. Ichiroku moved to hold the October 18, 2022 EPMS board Meeting in Virtual Format after considering, 1) the ongoing state of emergency and 2) the continued recommendation of state/local officials to recommend social distancing which impacts the ability of board members and the public to meet safely. Dir. Mannion seconded. Motion passed (9-0-0).

c. The board will consider the matter of the Educators Effectiveness Grant. - Dir Hammons motioned to accept the Educator Effectiveness Funding plan as presented at the Sep 20th 2022 meeting. Dir. Lisy-Wagner second. Motion passed (10-0-0)

d. The board will review the masking protocol guidance. - The board discussed the status towards meeting the three criteria of the "Student Masking Protocol" to implement masks optional in the classroom. Dir. Desautels motioned to approve the changes to the "Face Mask Requirements for Adult Volunteers/Visitors/Non-Employee Participating in On Campus Meetings/Events in Regards to COVID-19 Mitigation". Dir. Lisy-Wagner seconded. Motion passed (10-0-0).

7. ADJOURNMENT Dir. Hernandez moved to adjourn the meeting at 7:27 pm. Dir. Hammons seconded. Motion passed (10-0-0).

NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, November 15, 2022 at 6:30 pm.
2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Executive Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS's open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

Certification of Posting

I, Michelle Hammons, Member of the EPMS Board of Directors, hereby certify that this agenda was posted by October 15, 2022 at 6:00pm.

I, Rachel Smith, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 11-15-22 EPMS Board Meeting.



Rachel Smith
Secretary EPMS Board of Directors