

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS
SEPTEMBER 20, 2022
6:36 pm-7:10 pm
MINUTES**

Join Zoom Meeting <https://us02web.zoom.us/j/89650734326>

CALL TO ORDER – 6:36 PM Directors Buckner, Desautels, Hammons, Hernandez, Ichiroku, Liskin, Lisy Wagner, Mannion, Smith, White, and Womble were present.

1. MISSION STATEMENT- Dir Smith read the mission statement.

2. PUBLIC COMMENT - a member of the public addressed the board regarding their concerns about the behavior of adults on campus who are against the current school mask policy.

3. APPROVAL OF AGENDA Dir Hernandez moved to approve the Agenda. Dir Mannion seconded. Motion passed (10-0-0).

4. CONSENT AGENDA

Items listed under the consent agenda are considered routine and will be approved/adopted by a single motion. It is expected that board members have reviewed these agenda items prior to meeting. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the board and acted upon separately.

a. 7-31-22 Special Meeting Minutes (Board Retreat). Dir Hammons moved to approve the 7-31-22 Special Meeting Minutes (Board Retreat). Dir White seconded. Motion passed (10-0-1). Dir. Lisy-Wagner abstained.

b. 8-1-22 Special Meeting Minutes- Dir Hernandez moved to approve the 8-1-22 Special Meeting Minutes. Dir Buckner seconded. Motion passed (10-0-1). Dir White abstained.

c. 8-12-22 Special Meeting Minutes (closed session) - Dir Smith moved to approve the 8-12-22 Special Meeting Minutes (closed session). Dir Ichiroku seconded. Motion passed (11-0-0).

d. 8-23-22 Regular Meeting Minutes - Dir Hernandez moved to approve the 8-23-22 Regular Meeting Minutes. Dir White seconded. Motion passed (7-0-4). Dir Hernandez, Mannion, White and Liskin abstained.

5. COMMUNICATIONS

a. Staff Update - Dir Hammons reported on the progress of the year for our new and returning children. The state has enacted a new system for small schools special ed monitoring. MDUSD will be conducting this on EPMS behalf. Is cyclical monitoring, this will be the first cycle. Dir Hammons will be attending district wide administrator safety training. The food service district rep will be visiting campus next week. They are experiencing challenges with sourcing drivers to deliver food. EPMS is working with maintenance to install a push release lock on the front door that can be controlled from the admin desk. The district is installing all new locks for schools. Dir Buckner reported that lower el is continuing to work on community building activities and completion of the Montessori great lessons. Lots of events are coming up including Historical Halloween and integration of holiday and cultural events such as Diwali and Latin American heritage month. Dir White reported that today was the first day of 6th graders meeting all together to work on their in depth 6th grade projects. Historical Halloween this year in upper el will have only one of each historical figure. Science fair projects are well underway. Science fair will be shared with the entire community in Nov. Dir Hammons reported that AP is going on their first off campus cycle hike this Wed.

i. Annual Report - Dir Hammons presented the 2021-2022 Final Annual report. No action was taken.

ii. Comprehensive School Safety Plan Update - Dir Hammons reported a committee will be created with volunteers to update the school safety plan that will include board members, police member(s), parent(s) and teacher representative(s). Dir Hammons will be attending district safety meeting Sep 20th. Finalized safety plan will be due Jan/Feb 2023.

b. Treasurer's Update - Dir. Ichiroku presented the EPMS 21-22 Financial Forecast-June and August documents for review. Dir Ichiroku noted that while we did not report a budget deficit for the fiscal year end 2021-2022, this was due to updated LCFF, lottery review and the educational effectiveness grant, monies that are considered "one-off" adjustments/grants. Using actuals through Aug 2022, we are projecting a larger than expected budget deficit for this fiscal year end, in part due to increased legal fees. An additional \$59K of hold harmless funding from prior year will be reported in 2022-2023 year.

c. CFEP Update - Dir Desautels reported that CFEP new payment platform/CRM is up and running and they have been receiving donations through it. The Annual Giving campaign has begun, currently at 6% participation with \$36K pledged. Dir Desautels noted that the P&L comparison figures for Aug are negative due to the later commencement of the Annual Giving Campaign this year vs last.

d. Other Board Communications - none reported.

6. ITEMS FOR CONSIDERATION

a. The board will consider the matter of the Educators Effectiveness Grant. Dir Hammons presented the Educator Effectiveness Grant figures and reported we received this grant in 2021 and we have 6 years to spend it. Spending currently includes the Embracing Equity program and teaching CLEAR credentials. Any updates required can be made in Fall. The Board will vote on this grant in a future meeting.

7. ADJOURNMENT Dir. Hernandez moved to adjourn the Regular Meeting at 7:10 pm. Dir. Liskin seconded. Motion passed (11-0-0)

NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, October 18, 2022 at 6:30 pm.
2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Executive Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS's open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

Certification of Posting

I, Michelle Hammons, Member of the EPMS Board of Directors, hereby certify that this agenda was posted by August 19, 2022 at 6:00pm.

I, Rachel Smith, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 10-18-22 EPMS Board Meeting.



Rachel Smith
Secretary EPMS Board of Directors