

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

April 18, 2023

6:30pm-9:30pm

Location: 800 Hutchinson Rd, Walnut Creek, CA 94598

MINUTES

CALL TO ORDER – 6:35 PM Directors Buckner, Desautels, Hammons, Hernandez, Ichiroku, Liskin, Smith and Womble.

1. MISSION STATEMENT- Dir Hernandez read the mission statement.

2. PUBLIC COMMENT Parent Yahud addressed the board with the question of when field trips will return.

The public may address the EPMS board regarding any item within the board’s jurisdiction whether or not that item appears on the agenda.

- o Speakers may have 3 minutes each for a maximum total of thirty minutes public comment.
- o If more than 20 people wish to address the board, per person comment time for all speakers will be reduced to 2 min with a maximum total of one hour public comment.
- o Speakers may not concede their time to another.

3. APPROVAL OF AGENDA Dir. Hernandez motioned to approve the 4/18/23 meeting agenda. Dir Hammons seconded. Motion passed (8-0-0).

4. CONSENT AGENDA

Items listed under the consent agenda are considered routine and will be approved/adopted by a single motion. It is expected that board members have reviewed these agenda items prior to meeting. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the board and acted upon separately.

a. March 21, 2023 Regular Meeting Minutes - Dir. Hernandez motioned to approve the March 21, 2023 Regular Meeting Minutes. Dir Buckner seconded. Motion passed (8-0-0).

5. COMMUNICATIONS

a. Staff Update - Dir. Hammons reported CAASP starts next week for AP. UE will start CAASP in May. 6th grade projects are being presented starting next week. Trading post and cultural fair are also coming up. MDUSD replaced our copy machine - unforeseen consequence is EPMS is now in dispute with the copier contract provider about responsibilities for payment concerning the now \$10,000 contract dispute. A new AP math teacher has also been hired. A successful State of the School meeting was held for LE last week with a good turnout. UE/AP meeting is coming up next week. Dir. Buckner provided an update on CAASP preparedness. 401 took a field trip to Heather Farms to release their trout. 201 will do the same this coming week.

b. Treasurer’s Update - Dir. Ichiroku presented the document “Forecast with Analysis as of 3-31-2023”.

c. CFEP Update - Dir. Desautels, YOY we are closing in on prior year fundraising efforts. Major event is the auction coming up on Sat night. Sold 90 tickets, excluding staff numbers.

d. Other Board Communications

Form 700 - all forms are collected.

Auction - the board discussed whether the board will provide an auction item.

6. ITEMS FOR CONSIDERATION

a. The board will consider the matter of the Parent Survey. Dir Hammons shared the draft Parent Survey questions; the board discussed.

7. ADJOURNMENT Dir. Hernandez motioned to adjourn the meeting at 7:12 pm. Dir Smith seconded. Motion passed (8-0-0).

NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, May 16, 2023 at 6:30 pm.
2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Executive Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS's open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

Certification of Posting

I, Michelle Hammons, Member of the EPMS Board of Directors, hereby certify that this agenda was posted by April 14, 2023 at 6:00pm.

I, Rachel Smith, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 5-16-23 EPMS Board Meeting.



Rachel Smith
Secretary EPMS Board of Directors