

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF
DIRECTORS July 24, 2023
6:00pm -8:00pm
MINUTES**

Location: 800 Hutchinson Road, Walnut Creek, CA 94598

CALL TO ORDER – 6:10 PM Directors Desautels, Dietrich, Hammons, Hernandez, Ichiroku, Liskin, and Womble

1. MISSION STATEMENT- *The mission of the charter component of EPMS is to provide students with the opportunity to acquire an education based on an “authentic” and accredited curriculum founded on the educational philosophy of Dr. Maria Montessori. We intend to promote an educational atmosphere that encourages socioeconomic and cultural diversity by providing all students with the opportunity to obtain a quality public education. Our aim is to equip each of our students with the skills, knowledge, and values to participate meaningfully in the pluralistic world of the 21st century.*

2. PUBLIC COMMENT

There were no public comments

3. APPROVAL OF AGENDA

Dir. Hernandez motioned to approve the 7/24/23 meeting agenda. Dir Ichiroku seconded. Motion passed unanimously (7-0).

4. CONSENT AGENDA

Items listed under the consent agenda are considered routine and will be approved/adopted by a single motion. It is expected that board members have reviewed these agenda items prior to meeting. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the board and acted upon separately.

a. June 13,2023 regular meeting: Approval of 6/13/23 minutes tabled to 8/8/23 meeting

5. COMMUNICATIONS

a. Staff Update: Dir Hammons gave an update on staffing for the 23-24 school year. Staff scheduled to return to campus on Aug 10, 2023

b. Facilities Update

1. Entrance Security - Entrance has been completed

c. Treasurer’s Update: No Update given - will be reviewed at August meeting

d. CFEP Update: Dir Desautels reported July P&L has \$584k in bank. Researching ways to best steward money while maximizing current funds. Board. Working with Bloomerang for donor database. Current Dine and Donates scheduled are 8/31 at Panera and 9/20 at Gotts

e. Other Board Communications:

- Diane Adair team has begun to get ready for the beginning of the school year.
- Charter renewal has been moved to 2027
- MOUs with MDUSD for SDC, fiscal, facilities expire in 2024. Will begin to discuss with the district on renewing MOUs.
- California Charter School Development Center Annual Conference scheduled November 8-10 in Anaheim

ITEMS FOR CONSIDERATION

a. The board will consider the matter of the EPMS equity statement: Board reviewed EPMS Equity Statement. Dir. Hammons motioned to approve the equity statement pending discussion with the Embracing Equity Committee. Dir. Dietrich seconded. Motion passed (7-0-0)

b. The board will consider the matter of the Parent/ Community Member Change. Dir. Hammons motioned to elect Rebecca Liskin to fill the Parent Member of the Board and leave the current role of EPMS community board of directors, Dir. Ichiroku seconded. Motion passed (6-0-1). Dir Liskin abstained

c. The board will consider the matter of the Parent/Student Handbook. Handbook has been changed to Community Handbook. Worked with legal support on the Partnership Agreement and On-campus Agreement. Families will be required to return signed agreements prior to August 16th or will forfeit

admissions for the upcoming school year. Dir. Hammons motioned to approve the Parent/ Student Handbook. Dir. Desautels seconded. Motion passed (7-0-0)

d. The board will consider the matter of the Staff Handbook Reviewed changes in the 2023-24 Staff Handbook. Dir. Hernandez motioned to approve the Staff Handbook. Dir. Womble seconded. Motion passed (7-0-0)

e. The board will consider the matter of the Back to school orientation night. Board Discussion on outline for orientations on August 14th (for Lower Elementary) and August 15th (for Upper Elementary). Focus is on Building Back. Will also highlight flow of traffic, field trips, breakfast & lunch programs.

d. The board will consider the matter of Board Calendar for 2023-2024 academic year. Board discussed Calendar for 2023-2024 Board Meetings. Moving forward there will no longer be a July Board Meeting. Dir. Hammons motioned to approve the Parent/ Student Handbook. Dir. Hernandez seconded. Motion passed (7-0-0)

Current meeting schedule below. All meetings are tentatively scheduled for 6:30-8:30pm at 800 Hutchinson Road, Walnut Creek, CA 94598

- August 8
- September 19
- October 17
- November 14
- December 12
- January 16
- February 20
- March 19
- April 16
- May 21
- June 11

e. The board will consider the matter of Board Retreats. Board Retreats will be moved to September and May.

8. ADJOURNMENT Dir. Hernandez moved to adjourn the meeting at 7:34pm. Dir. Liskin seconded. Motion passed (7-0-0)

NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, August 8, 2023 at 6:30 pm.
2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Executive Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS's open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

Certification of Posting

I, Michelle Hammons, Member of the EPMS Board of Directors, hereby certify that this agenda was posted by July 14, 2023 at 3:00 pm.

I, **Rebecca Liskin**, Secretary of the EPMS Board of Directors hereby certify that these minutes were approved at the 9-19-2023 EPMS Board Meeting.

Rebecca Liskin

Secretary, EPMS Board of Directors